



## Business Tax Certificate Application Cover Sheet

### All applications must contain a detailed business description.

- Will business be located in a residential location? Yes or No
  - If yes – please stop and process a Home Use Permit (HUP)
- Is the business located outside the City Limits of Lompoc? Yes or No
  - If yes – please stop and process an application for an Out of Area Business.
- Will business be located in a commercial/industrial/business park zone? Yes or No
  - If yes – you will need to complete the Wastewater Survey
  - Will this business cause a change in the current use of the location? Yes or No
  - Is the location currently occupied? Yes or No
    - If yes: Will this become Shared Space or Single Business Occupied
    - If no: How long has the location been empty.

***Must provide a Floor Plan (drawing of inside of building to include placement of walls, doors, equipment, etc...)***

***You may be required to provide a Site Plan (drawing of outside of building to include parking spaces, storage areas, property lines, driveways, etc...)***

- Is business for rentals? Yes or No Commercial or Residential
  - If residential is this a Triplex or higher occupancy? Yes or No
- Is business a mobile business? Yes or No
  - You may need to provide additional information (route proposal, wastewater collection and disposal, etc...)